

BEACON VILLAGES COMMUNITY LIBRARY

MINUTES OF THE COMMITTEE MEETING HELD Saturday 23rd March 2024 at 9.15am in the Library

1. Present: Avril Davies, Chair; Colin Arney, Treasurer; Janet Page, Secretary, and Michelle West, Library Manager.
2. Apologies for absence: Gillian Arney and Derek Peverill.
3. Minutes of the last meeting held on 7th December 2023 were agreed.
4. Chair's Report.
 - (a) RGA: Following a meeting between Avril, Colin and David Jones, a proposal was received and agreed to taper down the grant over the next three years and for the committee to decide how to use it. The grant taper is predicated on an increase to 24 opening hours over the same period.
 - (b) Refurbishing the Library: We will push to have the self-service kiosk installed this year, to be combined with refurbishing the library to accommodate it and making the best possible use of space and resources.
 - (c) Volunteer Rota: Shelle reported she has sufficient volunteers across a range of skills.
 - (d) Succession Planning: Avril and Colin have identified some local residents they plan to approach to join the committee with effect from the AGM. **Avril and Colin**
5. Treasurer's Report.
 - (a) Colin reported our balances stand at £61,982 of which £5000 is on instant access with various deposit accounts maturing at different times.
 - (b) DVD/Book Sales: We have achieved £435 for this year; last year's total was £513. Colin was thanked for his efforts.
 - (c) 100 Club: Surplus to us for this financial year was £512, against £495 for the previous year. We have 2 new subscribers.
 - (d) Electricity Bill: Colin has finally received the bill from Bucks which proved to be £450 lower than expected; this amount has been written back.
 - (e) Hire of Library: We continue to receive income from Tessa Smith's group and from Community Church.
6. Library Manager's Report

Shelle reported all was going well, and as mentioned above, she has sufficient volunteers, so no recruitment was required at present. She had met recently with her manager Mick who is very supportive when any issues arise.

7. BeaconLit 13th July: Avril reported the programme is almost complete and includes bestselling authors Elly Griffiths and Adele Parks. Shelle advised that a library volunteer Amy is setting up an Instagram account; it was agreed this will be used to promote BeaconLit authors.
8. AGM – arranged for 6th July at 9.30. To be a hybrid meeting in the library and on zoom. Janet to organize paperwork.
9. Publicity and Fundraising
 - (a) Shelle to talk to the storyteller volunteers about a possible event along the lines of Teddy Bears picnic. Shelle will also advise if any promotional materials become available that would be suitable for fundraising.
 - (b) There had been no contact with the other community libraries.
10. Update from Town Hall Committee: Avril reported the matter regarding BeaconLit being part of the library had been resolved satisfactorily.
11. Date of next meeting: 9th May at 12.30pm.

23/03/2024